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1211 Geneva 20

MINUTES

OF THE

MEETING OF THE EXECUTIVE COMMITTEE

OF THE

WORLD COUNCIL OF CHURCHES

20 - 23 February 1968

Meeting held in Ecumenical Centre
Geneva

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WORLD COUNCIL OF CHURCHES

Executive Committee Meeting - Geneva, February 1968

PRESENT:

Presidents:	The Archbishop of Canterbury	
	Archbishop Iakovos	
	Dr. Akanu Ibiam	
	Dr. David Moses	
	Dr. Martin Niemöller	
Officers:	Dr. Franklin Clark Fry	Chairman
	Principal Dr. J. R. Chandran	Vice-chairman
	Dr. Ernest A. Payne	Vice-chairman
	Dr. Eugene C. Blake	Genl. Secretary
Members:	Professor C. G. Baëta	
	Bishop Sante Uberto Barbieri	
	Professor Dr. H. Berkhof	
	Dr. Kathleen Bliss	
	Dr. Alford Carleton	
	Dr. Ivy Chou	
	Bishop Hanns Lilje	
	Mr. Irwin Miller	
Substitutes:	Metropolitan Meliton of Calcedon (for Metropolitan Iakovos of Philadelphia)	
	Bishop Vladimir (for Metropolitan Nikodim)	
Consultants:	Sir Kenneth Grubb	
	Metropolitan Emilianos	
Staff:	Dr. Charles Arbuthnot	
	Rev. Victor Hayward	
	Rev. Albert van den Heuvel	
	Rev. Ernst Lange	
	Mr. A. Dominique Micheli	
	Prof. Nikos A. Nissiotis	
	Dr. O. Frederick Nolde	
	Mr. Frank Northam	
	Rev. Philip Potter	
	Rev. Jens J. Thomsen	
	Dr. Lukas Vischer	

Various staff members were called in
for discussion on separate items

1. Opening Actions

The Chairman opened the meeting with prayers in the Chapel. Morning and evening prayers were also taken by the Archbishop of Canterbury, Archbishop Iakovos, Dr. Payne, Bishop Barbieri, Dr. Baëta and Principal Dr. Chandran.

2. Roll Call

The Chairman called the roll and noted that the following were not able to be present:

Mr. Charles C. Parlin
Mr. Juan V. Faune
Prof. Josef L. Hromadka
Archbishop Gunnar Hultgren
Metropolitan Iakovos of Philadelphia
Metropolitan Nikodim of Leningrad and Ladoga
Archbishop Frank Woods

3. Minutes of previous meeting

The minutes of the previous meeting held in Heraklion from 13th to 14th August 1967 which had been previously circulated were ADOPTED.

4. Report of the General Secretary

The General Secretary gave a report to the Committee covering the present activities of the Council as well as developments since his election as General Secretary in 1966. His report dealt with the life of the Council under two categories:

(i) internal affairs
(ii) external relations

Most of his report can be found amplified under separate items below: apart from these, the following call for record.

I. Internal Affairs

(a) Staff

Dr. Blake introduced the new arrivals on the staff since the last meeting of the Committee. The Committee were particularly glad to recognise Rev. Ernst Lange, the new Director of the Division of Ecumenical Action and Acting Director of the Division of Studies. The Committee also welcomed the presence of Father George Dunne, who had been appointed Secretary of the Exploratory Committee on Society, Development and Peace, which is jointly sponsored by the Pontifical Commission Justice and Peace and the World Council.

(b) Membership of Joint Diakonia Working Party

At its meeting in August 1966 in Geneva, the Executive Committee agreed to name five representatives of the World Council of Churches to be members of the Joint Diakonia Working Party together with two from the International Federation for Inner Mission and Christian Social Work and two from the World Federation of Deaconess Associations. On the recommendation of the General Secretary, the Executive Committee AGREED that the following should represent the World Council:

Mr. Jens J. Thomsen	- General Secretariat
Archpriest V. Borovoi	- Division of Studies
Miss Pamela Gruber	- Division of Ecumenical Action
Dr. H. Puffert	- Division of Inter-Church Aid, Refugee and World Service
Miss J. Herklots	- Division of World Mission and Evangelism

(c) Possible future meetings of the Executive and Central Committees

Although the present Executive Committee could take no action in connection with the place of future meetings after the Fourth Assembly, the General Secretary wished to record the following information:

(i) Executive Committee, February 1969

An invitation had been received to hold the above meeting in the United States.

(ii) Central Committee, July or August 1969

A suggestion had been made, although no formal invitation had been received, to go to Britain for this meeting.

(iii) Executive Committee, February 1970

There are indications that an invitation to go to Czechoslovakia might be received.

(iv) Central Committee, December 1970/January 1971

A warm invitation had been received from the Ethiopian Orthodox Church, with the full approval of His Imperial Majesty Haile Selassie, to go to Addis Ababa for this meeting.

II. External Relations

Among the items on which Dr. Blake reported generally, the Committee noted the following:

(a) Relations with Judaism

Personal conversation involving the General Secretary and members of the staff have taken place with the General Secretary of the World Jewish Congress regarding the possibility of an informal consultation - or series of consultations - with representatives of various tendencies of Judaism. It seems that a sufficiently representative group of some twelve persons from the Jewish side could be brought together to meet with approximately the same number of persons from the World Council of Churches side. Such a consultation could meet for two or three days - possibly in Geneva in early June 1968. It would not be given any publicity and would be entirely exploratory in nature. It would serve to identify areas of common concern in such fields as social and economic issues, human rights and the promotion of peace. Each side would be responsible for the manner in which expenses of its own participants could be covered.

5. Baptists in Rumania

Dr. Blake, referring to the action taken by the Executive Committee at its meeting in Heraklion, reported on the present situation and gave an account of his correspondence to date on the subject.

The Committee in receiving the report, noted that the matter would receive constant attention and that the General Secretary would proceed with his correspondence.

6. Baptists in U.S.S.R.

Dr. Blake and Dr. Payne reported on recent allegations of arrest of baptists in the U.S.S.R. and the current situation as they knew it. Dr. Payne particularly expressed his concern about press reaction to a recent publication on the subject and feared that the publicity might give an unbalanced picture of the situation.

The Committee noted that the matter would be kept under constant consideration.

7. Report of the Structure Committee

Dr. Blake, on behalf of the Structure Committee, presented drafts of Sections II and III of the report to the Fourth Assembly on structure. He reported that the Chairman of the Structure Committee, Bishop Mathews, had been unable by reason of travels to be present at this Executive Committee meeting or to examine the latest draft of Section II. Section I would be mainly historical and would be drafted by the Chairman of the Structure Committee on his return from travels.

Dr. Blake recalled that the report would be presented to the Central Committee meeting prior to the Assembly with a view to its adoption by the Central Committee as its report to the Assembly. The Executive Committee would wish to review the drafts and Dr. Blake further indicated that two items arising from the report - the suggested Office of Education and the revision of the C.C.I.A. constitution - would call for separate action by this present Executive Committee meeting.

In discussing Section II, the Committee noted the following points:

1. General Secretary's Office

In connection with the proposed Associate General Secretary for relationships with National and Regional Councils, members of the Committee wished to record their appreciation for the creation of the new position. It was recognised that consideration would need to be given to the title of such a post as well as whether it should necessarily be the function of an Associate General Secretary. (Dr. Fry assured the Committee that the new Structure Committee post-Uppsala would be considering the rationalisation of the A.G.S.). Dr. Payne felt it was important to include in the job description the need for a study of the actual structure of the councils themselves. Dr. Baëta, however, cautioned that this might be regarded by the councils as bordering on interference by the World Council. Dr. Fry promised that the above remarks would be passed to the Structure Committee.

2. Race Relations and Religious Liberty

In answer to fears expressed by the Committee that the two fields might be neglected, Dr. Blake assured members that Church and Society and the C.C.I.A. respectively would keep the two subjects under constant consideration. He reminded them that Dr. Carrillo could be called upon for consultation at any time and that the C.C.I.A. Commission would keep the important area of civil and religious liberty under regular review.

3. Division of Studies

Dr. Fry emphasised that the proposed divisional structure did not preclude the possibility of an acting directorship as long as the position was preserved.

4. Relations with the Roman Catholic Church

The report referred to a possible report from the Joint Working Group. If such a report should materialise, it would go to the Central Committee via the Executive Committee.

Since the draft report on structure includes a suggested model General Budget for the post-Uppsala period, discussion was interrupted at this point, before action was taken on the drafts, to receive the report of the Finance Sub-Committee on matters related to the General Budget.

Report of Finance Sub-Committee on General Budget

The Chairman of the Finance Sub-Committee, Dr. Niemöller introduced and Mr. Northam then read the report from the Finance Sub-Committee which is reproduced below, with record of the discussions and decisions of the Executive Committee:

"I Special Contributions toward Covering Deficits

1. The Executive Committee in February 1967 and the Central Committee in August 1967 recognised that operations in 1967 and 1968 would result in deficits and authority was given for special gifts to be sought under Programme Project procedures. The report which follows indicates that the deficits on 1967/68 operations are likely to be greater than previously forecast. The efforts to secure special contributions have, however, resulted in the securing of substantial help. Special contributions have been made by seven of the German Landeskirchen amounting in total to $ 54,250 and a special contribution of $ 50,000 has been secured from, and by a personal gift through, the Methodist Church, USA. These gifts, totalling $ 104,250 plus the balance of about $ 30,000 brought forward on the Special Reserve from 1966, provide a substantial sum towards the deficits on General Budget operations to the end of 1968. The amount may well be further increased by additional special gifts and by a surplus on the budget for the Fourth Assembly.

II Provisional 1967 Accounts

2. A first estimate of the accounts for operations under the General Budget in 1967 shows the following picture:

	Budget	First Estimates Actual
Expenditure	$ 1,030,000	1,050,000
Income	970,000	970,000
Deficit	$ 60,000	80,000

Thus, the first estimates suggest that the deficit will be greater than budgeted.

3. First estimates of member church contributions from all countries except the USA show an increase of about $ 8,000 by comparison with 1966. Against this, however, must be set a loss of about $ 5,000 by reason of the devaluation of sterling, so that there remains a net increase of about $ 3,000. First estimates of US member church contributions suggest that the figure for 1967 will be at or a little above the 1966 level. This forecast is on the assumption that, as in 1965 and 1966, January and February receipts from the Methodist Church will be booked back as a part of the 1967 contribution and the total Methodist contribution will exceed the 1966 level by an amount sufficient to compensate a decline of about $ 5,200 in the contributions of two other member churches. Income from interest in 1967 is expected to be about $ 5,000 more than the sum received in 1966. In total, income may thus rise roughly to the budgeted level of $ 970,000 or $ 10,000 more than 1966 income.

4. As to expenditure, attention has been drawn in the covering notes to recent monthly statements to the main problem, namely that the expenses for the meetings of the Executive and Central Committees in 1967 exceeded budget by nearly $ 20,000, even though the expenses for travel subsidies to the Central Committee meeting in Crete, amounting to about $ 6,800 were covered by special resources and are not included in the expenditure under the General Budget.

5. The expenditure figures are provisional and will certainly be subject to many adjustments before the accounts are finally closed. Some expenses will be transferred to special funds (e.g. Church and Society Conference Follow-up) with the effect of reducing total expenditure. Further expenses will, however, certainly need to be added. An item of $ 15,000 for Contingencies has therefore been included in the provisional statement of expenses to cover the net additional expenses which are likely to be booked before the accounts are closed.

6. A deficit on 1967 operations was foreseen by the budget and it was planned that the balance of about $ 30,000 brought forward on the Special Reserve should be applied in reduction of the deficit and any uncovered balance carried forward to 1968. If the final deficit is of the

order of magnitude of $ 80,000, there will be a net deficit of about $ 50,000 carried forward to 1968.

III General Budget 1968

7. The suggested General Budget for 1968 amounts in total to $ 1,080,000. There is no reason to suppose that income in 1968 will rise above the forecast 1967 level of $ 970,000. The adoption of the suggested 1968 budget would therefore imply a deficit on the year's operations of about $ 110,000. Adding this to the estimated net deficit brought forward from 1967 of $ 50,000 there would be an accumulated net deficit of about $ 160,000 at the end of 1968.

8. Against such an accumulated deficit could be set the total amount of the special gifts so far secured from Germany and the USA totalling $ 104,250, any additional special gifts which may be received and any surplus which may be realised on the budget for the Fourth Assembly. The maximum deficit to be carried forward to 1969 might therefore be of the order of magnitude of $ 55,000, though the final figure will probably be lower.

9. The following are among the main factors resulting in increased needs for the 1968 General Budget:

a. Salary increases to compensate the loss of tax privileges involve increased expense on the General Budget of about $ 16,650.

b. Increased charges for "General Services" involve an increase of about $ 13,000 on the General Budget.

c. A large increase (about $ 17,500 over budget and about $ 11,250 over actual for 1967) is budgeted in the provision for translation and interpretation services.

d. Increased provision is also made in the budget for the Publications Section, the Library budget, (arising partly from the extension of the building) and the Bossey budget (by reason of salary increases and also increased needs for up-keep and maintenance of the buildings).

10. Provision of $ 70,000 is made under the heading Contingencies. This comprises two items:

a. $ 15,000 for the effects of inflation; and

b. $ 55,000 as a very tentative provision for expenses arising from the filling of posts at present un-occupied (see next paragraph).

11. The following posts are at present unfilled but may be filled during the course of 1968:

a. Associate General Secretary and Director of the Division of Studies - may be filled after Uppsala.

b. Senior Press Officer in the Department of Communication - may be filled within the next few weeks.

c. Second Secretary in the Department on Studies in Mission and Evangelism - may be filled after Uppsala.

d. Fourth professor at Bossey - may be filled from September.

e. Second Secretary in the Department on Church and Society - may be filled in the next few weeks.

f. Third Secretary in the Youth Department - may be filled in the next few weeks.

g. A vacancy for a Second Secretary in the Department on Co-operation of Men and Women will arise at the end of August and may be filled from September 1.

The annual cost of the above posts may be roughly estimated at $ 105,000. If the posts were occupied for the periods roughly indicated above, the expenses in 1968 might be about $ 55,000.

12. It should be noted that the 1968 budget would be substantially higher were it not for the following factors:

a. there will be no expense for a Central Committee meeting in 1968;

b. all expenses for staff travel for the Uppsala Assembly have been treated as chargeable to the Assembly Budget and not to the General Budget;

c. the posts of Secretary for Race Relations and Secretary for Religious Liberty are not being filled; and

d. the 1968 budget, in accordance with earlier decisions, includes no provision for General Reserve or Assembly Reserve.

13. Time has not permitted action to be taken before the Executive Committee meeting but it is intended that immediately after the meeting, a careful review will be made of all budget provisions for travel and meetings to see whether any economies can be planned. The total provisions are about $ 54,000 for travel and about $ 22,300 for meetings. It is thought that it may be possible to cut these provisions by $ 5,000 to 7,500. A careful review will also be made of the position in respect of the budgets for the Translation and Interpretation Section and the Publications Section with a view to seeking possibilities of reducing the charges in respect of those two units; it is possible that reductions can be effected.

14. The Finance Sub-Committee agreed to recommend:

a. that approval be given to the proposed General Budget for 1968 totalling $ 1,080,000; and

b. that staff be instructed to take all steps consistent with the maintenance of essential programme to keep actual expenses to a level lower than the approved budget."

Dr. Blake pointed out that the adoption of the above recommendations would not imply automatic authority to fill or to fill at the times indicated, all of the posts mentioned in paragraph 11.

The Executive Committee then AGREED to adopt the recommendations in paragraph 14 above.

"IV Model General Budget 1969/71

15. The Finance Sub-Committee reviewed, in the light of the facts reported in the first party of this report, the suggested model budget for the post-Uppsala period which is set out in the draft report of the Structure Committee. That suggested model budget was, of course, prepared before the first provisional figures for the 1967 accounts and the suggested 1968 budget were available.

16. Income for 1967 is estimated at $ 927,500 from member church contributions and $ 42,500 from interest, or a total of $ 970,000. A one third increase in member church contributions would raise the total to $ 1,280,000. No sound forecast can at this time be made of the actual increase in member church contributions which may result in 1969 from a request by the Fourth Assembly for an overall increase of at least one third in member church contributions. The judgment of the Finance Sub-Committee was, however, that it is unlikely that income would rise by fully one third in 1969. The rise in income might be $ 200 to 250,000 but hardly $ 300,000.

17. The model General Budget included in the Structure Committee report amounts to $ 1,200,000 plus a provision of $ 120,000 for the effects of inflation, which might well be fully needed by 1971 but would not be fully needed in 1969. The Finance Sub-Committee considered that such a model General Budget might reasonably be submitted to the Uppsala Assembly but that it would be imprudent for authority to be given for plans for programme and staffing which would commit the World Council to expenditure in 1969 at the full level of the expenses foreseen in the model budget. The Finance Sub-Committee therefore agreed:

a. to report to the Executive Committee its judgment that the suggested model General Budget in the draft Structure Committee report might reasonably be submitted to the Uppsala Assembly, although at this date it could not confidently be stated that income prospects for 1969 would permit the full realisation of the implied programme and structure; and

b. to recommend that the Executive Committee request that, unless assurance is received of higher income in 1969 than can presently be forecast, plans for 1969 should be based upon a General Budget level about $ 50,000 below the level of the model General Budget included in the draft Structure Committee report."

Dr. Carleton asked whether the basis for the model General Budget should be minimum needs or a higher desirable level. Mr. Irwin Miller suggested that true needs should be presented, and not a lower minimum, with the intention "to cut the coat to suit the cloth" if necessary.

After further discussion, the Executive Committee AGREED to adopt the two recommendations in paragraph 17.

Dr. Blake asked for clarification of the expression "a General Budget level about $ 50,000 below the level of the model General Budget". Mr. Northam suggested that the simplest definition would be a budget from which staffing or programme items costing about $ 50,000 had been cut.

Dr. Niemöller recalled that at the Central Committee meeting in 1963 he had proposed adoption of a General Budget involving a deficit. He felt that the Central Committee should not propose to the Uppsala Assembly the continuation of operations on a deficit basis. If such a course of action were to be followed, it must be as a result of a decision initiating from the Assembly itself.

Dr. Ibiam expressed his pleasure at the proposed new developments in two fields - relations with councils and education - but expressed his concern at two points: whether increased activity in the field of medical service is not necessary; and whether provision should not be made for the travel of members of C.C.I.A. and its Executive to the meetings of those bodies. Mr. Potter suggested that the approval by Central Committee 1967 of the establishment of a Christian Medical Commission would provide the answer to the first point. Dr. Blake pointed out that the problem of covering travel expenses applies not only to C.C.I.A. but also to Central Committee, Executive Committee and divisional and departmental committee meetings. He mentioned that there is a hope and perhaps even a possibility of a special gift designated for assistance on this travel expense problem.

Report of the Structure Committee (continued)

Following the above discussion, the Executive Committee returned to consideration of the drafts of Sections II and III of the Structure Committee report and AGREED

> that approval be given to the presentation to Central Committee of Sections II and III of the report on structure, subject to re-drafting in the light of the discussion summarised above and with the addition of Section I which is largely historical and yet to be drafted.

8. Proposed Office of Education

The Executive Committee having received the proposals of the Structure Committee in relation to a possible Office of Education, noting the Committee's advice that certain exploratory actions should be taken in the near future, AUTHORISES the General Secretary to ascertain from the relevant church boards and committees, both of Education and of Mission, their attitude to an Office of Education in the World Council of Churches and their opinion on the availability of funds from such boards and from one or more foundations.

It is the Executive Committee's understanding that such exploration would leave open the matter of precise definition of posts and bear in mind the need to associate professional educators closely with the work.

The Executive Committee notes the action of the Board of Governors of the World Council of Christian Education (August 1967) in appointing 8 persons plus 3 officers "to explore relationships between W.C.C.E. and W.C.C." and empowers the officers to appoint 8 persons from a list including the following:

Dr. Kathleen Bliss, U.K. chairman, Division of Ecumenical Action and of the Joint Study Commission on Education.

Dr. Hans Thimme, Germany, member of the Committee of the Division of Ecumenical Action.

Prof. Josef Smolik, Czechoslovakia, Professor of Theology, Jan Hus Faculty, Prague.

Dr. C. H. Coe, Taiwan, Theological Education Fund.

Father Paul Verghese, India, Principal, Theological College, Kottayam.

Mrs. R. M. Somasekhar, India, formerly Principal of Madras Christian College.

Prof. Robert Lynn, USA, Professor of Christian Education, Union Theological Seminary.

Mr. William P. Thompson, USA, Stated Clerk, United Presbyterian Church USA, member of WCC Structure Committee.

Bishop Sante Uberto Barbieri, Argentine, member of WCC Executive Committee.

Principal Adeolu Adegbola, Nigeria, chairman, Youth Department and member of the Committee of the Division of Ecumenical Action.

Archpriest Vitaly Borovoi, USSR, staff, Faith and Order Commission, WCC.

N. J. Joussellin, France, member of Council of Education Research, Paris, and member of Joint Study Commission on Education.

together with 3 officers to be named by the officers of the World Council of Churches.

The Executive Committee further instructs the officers to clarify as far as possible terms of reference before invitations are issued.

9. Commission of the Churches on International Affairs Constitution

The Central Committee of the World Council of Churches meeting at Heraklion, in August 1967, decided:

> that the Draft Revised Constitution of the Commission of the Churches on International Affairs be approved for transmission through the Structure Committee and the Executive Committee to the Fourth Assembly for its consideration and action.

In compliance with the action of the Central Committee, the Committee on the Re-examination of the Council's Structure, at its meeting in Geneva, November 29 - December 1, 1967 considered the "Draft proposal to revise the Constitution of the C.C.I.A." and agreed to forward it to the Executive Committee with its recommendations and observations.

The Executive Committee, having acted upon the recommendations, AGREED

> to transmit the whole draft Constitution and recommendations to the Central Committee with their general approval.

10. W.C.C. Relationship with Associated Churches

Mr. Hayward drew to the Committee's attention, the fact that no action had been taken on the matter. After discussion, the Executive Committee AGREED

> that the question be remitted to the Structure Committee (to be included in their report), to be considered in connection with their examination of the problem of the composition of the Fifth Assembly, and that pending its report the instructions on this matter given by the New Delhi Assembly continue to be followed.

11. Fourth Assembly Matters

(a) Programme

Mr. Hayward introduced to the Committee a more detailed outline of the programme for the Fourth Assembly amplifying, but at no point radically chaging, the presentation accepted by the Central Committee in Heraklion. (See Appendix I).

(b) Assembly Speakers

At two places on the Assembly programme, namely, part of the Panel for the first evening and the three 'reactors' to Dr. Visser 't Hooft's speech on the second morning on "Our Common Commitment to the Ecumenical Movement", the nomination of speakers remained open. The Executive Committee AGREED that Committee members should submit further names to Mr. Hayward during the course of the meeting , and that the staff in consultation with the officers should take final responsibility in this matter.

(c) Worship

Mr. Mackie was invited to give a report on the progress being made by the Worship Committee with its plans. The Executive Committee approved the arrangements so far made and various suggestions were offered by members of the Committee. It was agreed that a re-examination of the names proposed for the Opening Worship should be remitted to the Worship Committee for their consideration. The Committee at the same time noted the following:

(a) only delegates and officiants should take part in the procession before the Opening Service and that robes should be worn.

(b) that the Archbishop of Uppsala should be invited to give the benediction.

(d) Assembly Section Officers

Following the decision taken by the Central Committee in Heraklion to have two vice-chairmen for each section, the Executive Committee was presented with a list including suggestions for such positions. After consideration, the Committee ADOPTED the proposed list. (See Appendix II).

(e) Appointment of Officers for Committees

Mr. Hayward presented a document giving the names suggested for Committee officers at the Assembly. During the discussion that followed, various further suggestions were made and Committee members were invited to indicate any proposed changes to Mr. Hayward, with the understanding that the power to make the final changes should be left to the Officers.

(f) Prayers for the Assembly in local congregations

Mr. Hayward gave a suggested draft of a letter to the member churches indicating the Council's hope that prayers should be offered for the Assembly just prior to the event taking place. After discussion, the Committee decided that a shorter letter, signed by the Presidents of the World Council of Churches, followed by a brief prayer, (with the intention that both might be read in church either before the Assembly began or during the course of its proceedings) should be transmitted to the member churches under a covering letter from the General Secretary. The latter might also make suggestions for continued prayer before and during the Assembly, and emphasise the importance of pre-study of Assembly documents. (A letter and prayer were accordingly drafted by the Archbishop of Canterbury and cordially approved by the other Presidents present).

(g) The Church and the Media of Mass Communication

Mr. van den Heuvel introduced the third draft of the above document for the information of the members of the Committee. He reported on interesting, though somewhat emotional responses to the draft when it was circulated.

He recommended that the Committee should authorise the drafting of a new document, taking into account all the criticisms and advice received. The fourth draft would be written by a professional writer and would go, together with the normal report, to the Assembly Committee on the Department of Communication.

The Committee gave authorisation for the drafting of a final document and the action outlined above.

(h) Local Arrangements

Mr. Thomsen gave a general report on the current situation with regard to accommodation and local arrangements in Uppsala.

(i) Delegates

In accordance with the decisions of the Central Committee, a total of 799 places for delegates have been allocated to the member churches. As the General Secretariat had received requests for further places, and as 27 were not likely to be filled, the Committee was presented with a list of requests from churches requesting a larger quota for their delegation.

On the basis of the comments received and on the basis of the following action taken at Heraklion: "In order to make it possible to make further adjustments of allocations of places prior to the Assembly for new member churches and reallocation of places from churches who may at a later date indicate that they cannot send their full delegation, the Central Committee asks its officers to make such allocations and reallocations, providing that it does not seriously disturb the balance of the representation and that the total of delegate places does not exceed the number of 800", the officers took favourable action and AGREED to the list.

(j) Retiring Central Committee Members

Mr. Thomsen presented to the Committee, for their information, a list of Presidents of the World Council and members of the Central Committee not being members of their churches' delegation who had been invited to attend the Assembly.

The Committee received the paper.

(k) Fraternal Delegates

The Central Committee, Crete 1967, authorised the Executive Committee to reallocate unused fraternal delegate places to the category of advisers. The Executive Committee AGREED

> that invitations to send a fraternal delegate to the Fourth Assembly should be sent to:
>
> Federation des Eglises Protestantes de France, and Evangelische Michaelsbruderschaft, Germany.

The Committee further AGREED

> in examining the number of places required for fraternal delegates to attend the Fourth Assembly, the Executive Committee realises that only a maximum of 73 places are likely to be filled and it therefore decides, in accordance with the decisions of the Central Committee, Crete 1967, that a total of 12 places originally designated for fraternal delegates be re-designated for advisers. Thus the number of adviser places would be increased from 165 to 177.

(l) Advisers

At the Central Committee in Heraklion, the Executive Committee was given permission to reallocate unused places for fraternal delegates. Mr. Thomsen presented a list of additional people for the Committee's approval. After discussion, the list was AGREED.

Bearing in mind that there are only very few places still to be filled and noting the long process of clearance which is necessary, since in each case the member church has to be consulted before the adviser is invited, and realising that there are only four months remaining before the opening of the Assembly, the Executive Committee took the following action:

> In reviewing the list of advisers so far invited to attend the Assembly the Executive Committee asks the General Secretary to take responsibility on its behalf for inviting the remaining advisers and, if vacancies occur when people already invited are unable to attend, it further asks the General Secretary to invite replacements, with the understanding that the maximum number of advisers at Uppsala should not exceed a total of 177.

(m) Youth Participants

Dr. Nottingham was invited to report on the acceptances received to the invitation to attend the Assembly issued to youth participants by the officers. In the light of his report the Committee took the following actions:

(i) The Executive Committee expressed approval of submitted lists of youth participants.

(ii) The Executive Committee requested the General Secretary to take responsibility on behalf of the Committee and its officers for inviting the remaining youth participants already being processed by youth movements and committees around the world.

During the course of the discussion, however, the Committee noted the comments of Dr. Payne and Dr. Fry and resolved:

(a) that care should be taken in the final choice of names to avoid confessional imbalance.

(b) that the Youth Department should notify the church concerned, in each case, that certain youth participants will be at the Assembly (in order that the participants could be fully instructed by their church).

(n) Observers

Mr. Thomsen reported on the present situation with regard to observers at the Assembly. He presented a list of applications from churches and organisations who would like to send observers.

The Executive Committee AGREED that

(i) the following churches who have applied for membership of the World Council of Churches should probably be invited to send delegated observers:

Methodist Church, Kenya
Evangelical Lutheran Church of Southern Africa, Transvaal Region
Eglise Protestante Africaine Lolodorf/Cameroon
United Congregational Church in Southern Africa
Methodist Church, Indonesia

The Committee further AGREED that the following churches and organisations might send observers:

(ii) Eglise Réformée d'Algérie
Baptist Federation of Canada
Baptist Convention of Ontario and Quebec
Finnish Adventist Church, Finland
Presbyterian Church in Korea
Baptist Federation of Norway
International Federation of Workmen's Evangelical Associations

The Committee AGREED that the following should receive invitations to send a guest:

(iii) First Church of Christ, Scientist
National Association of Congregational Christian Churches, USA
Liberal Catholic Church
A representative from the Jewish Community

In view of the fact that it might be desirable to extend further invitations to individuals and organisations,

(iv) The Executive Committee recommended that in accordance with the recommendations of the Central Committee, Crete 1967, (CC report page 59) "That the Central Committee authorise the Executive Committee to increase the number of delegated observers and observers if it should be convinced at the time of its meeting in February 1968 that this would be required"; to make the following decision:

In examining the number of places to be allocated for delegated observers and observers at the Assembly, the Executive Committee decides that the quota of delegated observers and observers be increased from a maximum of 65 to a maximum of 110.

Further, in line with previous recommendations, the Executive Committee AGREED

> to authorise the General Secretary to use his discretion as to which churches and councils or other organisations should be encouraged to send observers, with the understanding that the total number of observers and guests thus invited will not exceed 175, totalling both delegated observers, observers and guests.

(o) Guests

Mr. Thomsen presented a list of proposed guests to the Committee for their consideration. After discussion, the Executive Committee adopted the following action

> The Executive Committee asks the General Secretary to take responsibility on its behalf to invite the remaining guests and, if vacancies occur where people already invited are unable to attend, asks the General Secretary to invite replacements with the understanding that the maximum number of guests present in Uppsala should not exceed a total of 65 (see minute (1) "Observers" (iv)). It further asks the General Secretary to use his discretion in inviting a number of persons from the host country to be allowed to attend the plenary sessions of the Assembly as "host" guests.

(p) Visitors' Programme

Following the decision of the Central Committee at Heraklion to arrange a Visitors' Programme at the Assembly, a staff group was set up in order to handle the matter. Mr. Gjerding presented a report on behalf of the group giving details of the plans envisaged and the progress being made.

The Committee accepted his paper for information.

12. The One Ecumenical Movement and the World Council of Churches

Prof. Berkhof had requested that some time be given during the sessions of the Executive Committee for a discussion of such questions as:- "What do we hope for Uppsala? What are the dangers we want to avoid? What can we do to ensure better reports and messages than we ordinarily had in the last years? What are the priorities we see for the W.C.C. in the post-Uppsala period?" Staff had also prepared a working document which amplified and discussed some of the above and gave a general picture of the overall ecumenical situation and the function of the World Council of Churches in it. There was a lively discussion not only on the paper itself but over a broader field which gave those preparing for the Assembly some interesting background and guidance.

13. Report of the Commission of the Churches on International Affairs

Sir Kenneth Grubb in reporting for the C.C.I.A. called attention to the current situation with respect to religious liberty in Spain. Following the questions raised at Heraklion, particularly by Bishop Barbieri, he informed the Committee of enquiries made by the C.C.I.A. officers concerning possible Communist efforts in Latin America - to the effect that inequalities in economic opportunities in various Latin American countries constituted an occasion for unrest. It did appear that, on the basis of information available, there was little likelihood of Cuban dominance; this, of course, had to be understood in face of the unpredictable elements which always appear in such a situation.

The Chairman mentioned the procedures now being followed to secure names for nomination as commissioners of the C.C.I.A. following Uppsala and further called attention to the meeting of the full Commission, which will be held in Kungälv, (24th to 28th June 1968), as previously has been the case, prior to the Assembly of the World Council of Churches.

1. UNCTAD II, 1968

Sir Kenneth Grubb proposed a draft minute for the Executive Committee in relation to UNCTAD II, meeting in New Delhi during part of the time of the Executive Committee's meeting. After some discussion a draft was remitted to C.C.I.A. officers and subsequently a revised minute was approved by the Committee as follows:

The Executive Committee noted with satisfaction that the C.C.I.A. had been able to organise an unofficial delegation of observers to the UNCTAD now in session at New Delhi and that the observers had been briefed on previously declared positions of the concerned organs of the World Council. It regarded their presence as an earnest of the World Council's deep concern for mounting more effective international efforts to enable less developed societies to move forward in trade, development and the livelihood of their peoples, and as an impetus towards increasing co-operation with UNCTAD.

The Executive Committee noted with concern the many problems and difficulties besetting the conference at its half-way stage and the prognostications as to its outcome. It expresses the view that it is not too late to achieve a measure of success. To ensure this, the developed nations are urged to take a far-sighted, responsible and constructive view of world economic need within the limits of their resources, and the developing nations are urged to take a realistic view in fixing the level of their expectations and the breadth and nature of their own responsibilities at this point in time.

The basic issue, on both sides of the international poverty line, is the readiness to accept the claims of international justice and solidarity and to build a genuine partnership for progress. To treat this as a secondary or peripheral issue is to court disaster, in the short run for the less developed nations, but in the long run for the more developed nations as well. No international society that fails to use its knowledge and resources to overcome needless misery, ignorance and deprivation has in our time an ethos adequate for survival.

2. International Human Rights Year

The C.C.I.A. director in submitting his report, first of all reminded the Committee that the United Nations had designated 1968 as International Human Rights Year. The C.C.I.A. officers proposed that a brief message be prepared to go to the United Nations Conference at Teheran over the signatures of the Presidents and Officers of the Central Committee.

The Executive Committee AGREED

> to give authorisation that a letter should go to the United Nations Conference over the signatures of the officers named above.

3. South West Africa - Prisoners

The Executive Committee of the World Council of Churches in session at Geneva, February 20th to 23rd received a report on actions by the Commission of the Churches on International Affairs and its collaboration with the Lutheran World Federation in sending to Pretoria Professor Arthur Larson during the final period of the trial and sentences, and the following critical interpretation of what has transpired.

According to all evidence available, the trials and sentences in Pretoria violate the fundamental provisions of the United Nations Declaration on Human Rights.

Whereas the Universal Declaration proclaims that "No one shall be held guilty of penal offence on account of any act or omission which did not constitute a penal offence, under national or international law, at the time it was committed", the Act under which the defendants were tried was made retroactive for five years, the law having been enacted in 1967 while the acts for which they were tried were allegedly committed five years earlier.

Whereas the Universal Declaration proclaims that "No one shall be subjected to torture or to cruel, inhuman or degrading treatment or punishment", the torture of witnesses and defendants has been established by first-hand witnesses.

Whereas the Universal Declaration proclaims that "No one shall be subjected to arbitrary arrest, detention or exile", the defendants were arrested and placed in solitary confinement for periods up to eighteen months, and under the law could have been so held for ever.

Whereas the Universal Declaration proclaims that "Everyone charged with a penal offence has the right to be presumed innocent until proved guilty", the burden of proof was placed upon the accused to prove their innocence.

Such denials, indeed betrayals of the internationally accepted standards proclaimed in the Universal Declaration of Human Rights must call for condemnation by the international community. The United Nations has solemnly declared that the Republic of South Africa no longer has any jurisdiction over South-West Africa.

The Executive Committee therefore voices its protest against this flagrant violation of human rights and calls for immediate release and repatriation of these prisoners.

4. Middle East

Dr. Nolde recalled the action taken by the Central Committee at its meeting in Heraklion, in August 1967 and spoke of the present situation. The Executive Committee took note of what had been done and gave its general approval of the lines of procedure being followed, recognising that the specific problems were a matter of ecumenical concern.

5. Greece

The Director reminded the Committee of problems that had presented themselves when the Central Committee had met at Heraklion and the manner in which they had been dealt with. He then reported that he had addressed a letter to the Prime Minister of Greece on 17th November 1967 regretting the lack of progress towards the restoration of democratic government and the recognition of fundamental human rights. He called attention to the report of Amnesty International and to unverified allegations that threats had been made against Greek migrant workers. He referred to the intention to appraise the proposed Greek Constitution, a procedure which has been frequently employed in the work of the C.C.I.A. in the case of new constitutions.

After discussion of this report, the Executive Committee AGREED

> to record its consensus that it would be desirable for the General Secretary to take the opportunity, at his discretion, to visit Greece.

Subsequently, it adopted the following resolution:

> The governments of Greece and Turkey reached an agreement in principle to seek a solution of minority problems by co-operative measures. In view of the potential contribution to better conditions for the minorities to the promotion of peace in the area, the Executive Committee has noted this decision with appreciation and requests the officers of C.C.I.A. to address an appropriate communication to the proper authorities of the two governments.

6. Vietnam

Dr. Nolde reported on the present situation in Vietnam and the efforts being made to achieve a ceasefire. He emphasised that the World Council and the C.C.I.A. were keeping the pressure on all parties concerned. He also mentioned the possibility for joint action by the W.C.C. and the Roman Catholic Church with regard to the treatment of prisoners in North and South Vietnam. Moreover there was a great concern felt by all at the increasing use of newer weapons, such as napalm bombs etc.

In the discussion that followed, all members of the Committee felt the need for immediate action, but were agreed that another statement was not needed. There was wide discussion of both the problem and possible action. The Chairman expressed the view that adequate groundwork in statements had already been laid for forward action, although he could not judge whether any action would be effective at the present time or later. In view of the discussion and the Chairman's statement, the Committee AGREED

(i) on the understanding that the Committee had examined the previous statements of the Central and Executive Committees, and

(ii) adequate groundwork had been laid for further action,

that the Committee looked to the General Secretary and his associates, as well as to the officers of the Central Committee, to proceed at their discretion, to do everything in their power in the name of the World Council of Churches to bring about the result that was hoped and prayed for.

7. Nigerian Conflict

The Director reported on steps that had been taken since the Heraklion meeting of the Central Committee in pursuit of the action which the Committee had taken. These included extensive contacts with church and government leaders from both parties of the conflict as well as the effort, so far unsuccessful, to send a mission to both sides.

He further outlined possible steps which could be helpful in ameliorating the situation so long as the fighting continues, and in encouraging the contending parties to enter negotiation.

Throughout the discussion, members of the Executive Committee referred to the two parties to the conflict by the names by which they call themselves - the Federal Republic of Nigeria and the Republic of Biafra. Particular reference was made to the difficulties experienced by the World Council of Churches in its efforts to deliver to Biafra (Eastern Nigeria) medicines and relief to match what has been supplied to the Federal Republic of Nigeria during the present conflict. After extensive consideration of the various issues involved and of the present tragic circumstances, the Executive Committee appointed a sub-committee to draft, in consultation with C.C.I.A. officers, proposals for possible action. The following text was thereafter adopted by the Executive Committee:

1. Relief must be brought quickly to all the victims of the war. Therefore we request the Federal Government of Nigeria to act in accordance with international conventions so that the humanitarian operations of the International Red Cross can go forward on both sides of the conflict. The W.C.C. will continue to seek ways of making its aid and that of member churches available on an equivalent basis to both sides.

2. The attempt to settle the issue by military means is inhuman and futile. We urge governments who have supplied arms to the contestants, to act in a way that leads to a negotiated settlement, and to stop the supply of arms. We also urge African leaders in a position to act effectively in this sense to use their influence to get negotiations started, and to dissuade military assistance from outside.

3. We express our support for international agencies who are or may be working to mediate in the conflict. We believe that careful attention should be paid to the proposal to offer the services of an international police force to provide the necessary assurances of security in the first stages of peace-making. The parties to the dispute alone are competent to discover the terms of a settlement, but outside parties must be ready to offer assistance if they are asked to do so.

4. We appeal to all the peoples involved in the conflict that they act in mercy and human compassion at this time. In particular we pray that our Christian brethren on both sides may bear a true witness to the gospel by their acts of forgiveness, penitence, charity and reconciliation. We will seek opportunities for Christian fellowship with these our friends by the sending of fraternal visitors to the Christian communities on both sides whenever possible.

5. We will continue to explore every way of working co-operatively with the Roman Catholic Church for peace and the relief of suffering caused by the war.

14. Applications for membership

Mr. Dominique Micheli presented applications for membership in the World Council of Churches to the Executive Committee. After consideration and discussion, the Committee AGREED

(i) to recommend to the Central Committee that the following churches be accepted for membership in the World Council of Churches in accordance with the rules:

The Methodist Church in Kenya
The Evangelical Lutheran Church in Southern Africa (Transvaal Region)

(ii) to recommend to the Central Committee that the Eglise Protestante Africaine, Lolodorf/Cameroon be accepted as an associated member of the World Council.

15. Report on Joint Working Group

Dr. L. Vischer, secretary of the Joint Working Group, gave a short report on the progress made in the Joint Working Group. He particularly underlined the growing contacts in the field of laity and mentioned the recent consultation on development, jointly sponsored by the Pontifical Commission on Justice and Peace and the World Council of Churches. He made three remarks of a general nature:

1. Almost all W.C.C. departments were engaged in collaboration with the Roman Catholic Church. The development could not continue without clarifying the general question of the relationship between the Roman Catholic Church and the World Council of Churches. The Joint Working Group had dealt with many of these issues but had not yet reached any conclusions. There was need for discussion on a wider basis. The Joint Working Group was making plans for soliciting contributions from various circles both within the Roman Catholic Church and the World Council constituency.

2. For the future development of collaboration there was need of support and guidance given by the Fourth Assembly of the W.C.C. Contacts had developed since the last Assembly under the authority of the Central and Executive Committees. It was decisive that the highest authority of the W.C.C., the Assembly, should give instructions how to proceed in future. It was hoped that the Assembly could give sufficient time for frank discussion of these issues as well as encourage further steps after the Assembly.

3. The contacts have proceeded with speed. Many could not have been put on the agenda of the Joint Working Group three years ago which have now to be considered urgently, e.g. the issue of inter-communion.

Dr. Vischer's report also covered the four main areas of collaboration; theological conversation, missions, laity, service to humanity. In the latter field, the Committee commended the exchange of representatives in the various fields, particularly in the case of the Laity Council and the Division of Ecumenical Action, (where it was hoped that more than one consultant would be exchanged). The Committee further AGREED

> to authorise the Officers to appoint additional members to the joint group in charge of relations in the field of women's work.

16. Division of World Mission and Evangelism

Mr. Potter reported on some of the concerns of the Division of World Mission and Evangelism. He referred first of all to the re-establishment of a full staff as it was in 1964. Mr. Robbins Strong had arrived in January to take up responsibility for Joint Action for Mission; Dr. Walter Hollenweger was joining the staff on March 1st as the long sought Secretary for Evangelism. The Urban and Industrial Mission programme is growing rapidly. For example, in Asia alone there are over 50 projects with some 200 full-time workers. Committees have been appointed to review the work of the Theological Education Fund and the Christian Literature Fund in order to discover how the main concerns of the two Funds can be carried forward ecumenically after their mandate has expired in 1970/71.

Early in September there was a consultation of theologians and doctors on "Health and Salvation", a follow-up of the previous consultation on "The Healing Ministry of the Church". Also in September the Committee on the Church and the Jewish People had its bi-annual meeting. A statement was produced on the theological issues regarding the Jewish people and the state of Israel. This has been incorporated in the Work Book for the Assembly.

The Division is now preparing for the next meeting of the Commission at the end of 1969. It is hoped to concentrate on the significance of the task given to the Division "to further the proclamation to the whole world of the Gospel of Jesus Christ, to the end that all men may believe in Him and be saved".

The Committee approved the appointment of Mr. Andrew Hsiao of the Lutheran Church of Hong Kong as a member of the Christian Literature Fund (replacing Mr. Andrew Chow as given in the Minutes of the Central Committee at Heraklion).

17. Division of Inter-Church Aid, Refugee and World Service

Dr. Arbuthnot introduced the following members of staff who had come to the Division since the last Executive meeting held in Geneva 1966:

Fr. K. C. Joseph
Miss F. Martin
Canon B. Carr
Mr. H. Reuschle
Mr. R. Butler
Dr. R. Dickinson
Mr. S. Kuruvilla

In his report, Dr. Arbuthnot made some observations on the role of Inter-Church Aid in areas of conflict, stressing the need for a church response to human suffering as a pre-condition for other actions.

18. Christian Medical Commission

Mr. Potter reminded the Committee that Central Committee had approved the proposal of the Committees of DWME and DICARWS that a Christian Medical Commission be established and gave power to the Executive Committee to appoint the members of the Commission and staff on the proposal of the Officers of DWME and DICARWS. The Committee considered the proposed list of the 25 members of the Commission, including ex officio the Chairmen of the DWME and DICARWS Committees. Questions were asked about lack of adequate representation from Latin America and of those concerned with nursing services, as well as top experts in various fields. Mr. Potter informed the Committee that it was intended that consultants be co-opted to represent these and other concerns. The Committee approved the nominations (see Appendix III).

19. New York Office

Dr. E. L. Smith reported first of all on the progress of preparations for the Assembly at Uppsala both in the distribution of materials and in the programme of the U.S. Conference. He added that there was a great increase in the circulation of the Pentecostal message.

He referred to the invitation extended to the Executive Committee to hold their meeting in the States in 1969. If the invitation was accepted, he proposed that the meeting be held in Tulsa, Oklahoma, January 27-31, 1969. He hoped that members of the Committee and staff would be available for a short time either after or before the meeting to visit and address ecumenical gatherings.

He spoke of the message of gratitude he had received from the Delta Ministry for the support given by the World Council.

The Committee also discussed the support of the U.S. Conference of Churches as well as the influence of the mood of the general public on such support.

On Dr. Smith's recommendation, the Committee AGREED

> the title used for staff in the New York Office, shall no longer be, e.g. "Executive Secretary in the United States", but "Executive Secretary of the New York Office".

20. Department of Communication

Mr. de Vries, on behalf of Mr. van den Heuvel, gave a report on the new Department of Communication as set-up by the Central Committee decision made at Heraklion in 1967. He also gave the current position with regard to work within the various sections of the new department: publications, translation, film and visual arts, radio and television and press. In the report, he spoke particularly of the even greater response received for press accreditation at the Assembly than in the past.

The Committee received his report as information.

21. Division of Studies

Mr. E. Lange reported on the present situation of the Division of Studies. A series of important consultations, evaluating the Geneva World Conference on Church and Society in view of the Uppsala Assembly, was a major concern of the Church and Society and the Faith and Order Departments and other colleagues of the Division: a consultation on the "Theological Issues in Church and Society" (March 17-23, Moscow); a consultation with Marxists on "Trends in Christian and Marxist thinking about Humanization of Technical and Economic Development" (April 8-12, Geneva); a consultation with businessmen on "International Development in the light of Business Experience and Christian Social Ethics" (May, Paris); and a consultation on "Strategy of Development in a World Perspective" to be held under the auspices of the RC/WCC Exploratory Ecumenical Committee on Church and Society, Justice, Development and Peace (June, Beirut).

Final reports on the studies on "God in Nature and History", "Scripture and Tradition", "The Holy Eucharist" and "The Church and the Jewish People" have been published in English and German after the Faith and Order Commission's meeting in Bristol 1967 (French edition in printing). "The Church for Others", a booklet containing the final reports of the North American and Western European Working Groups on "The Missionary Structure of the Congregation", has been reprinted for the third time (German: Die Kirche Für Andere") and was now being evaluated in different national situations. "Solomon Islands Christianity" by A. R. Tippet has appeared as seventh volume in the series of World Studies of Churches in Mission. A paperback, summing up the Study on Patterns of Ministry and Theological Education, was being prepared by the Rev. Steven Mackie.

Staff discussions in the Division of Studies have questioned the advisability of a major divisional study in the post-Uppsala period and pointed to the fact, that study plans of many departments in different divisions, as set forth in the Uppsala workbook, converge in a common concern about problems of Christian anthropology: How do the changing concepts of man in a world of science and technology relate to the biblical image of man as God's creature? A bundle of studies on anthropological questions, interdepartmentally co-ordinated and documented, may therefore be indicated for the post-Uppsala period, given the possibility in terms of manpower, of means and methods of co-ordination.

Prof. Berkhof had agreed to write a final report on the "Finality" - Study to be presented to the Uppsala Assembly through its Committee on the Division of Studies.

22. Division of Ecumenical Action

Mr. Lange reported that the divisional staff was discussing the implications of the Divisional post-Uppsala period in view of the fact that "there is a convergence of interests and concerns between all the departments" of the D.E.A. (see Uppsala workbook, pp 25-27) and of the possible establishment of an office of education within the DEA.

Co-operation with the Roman Catholic Church was growing in all the departments of the D.E.A. as well as on the divisional level, since the R.C. Laity Council's mandate was comparable with the mandate of the whole of the Division.

A consultation jointly sponsored by the Laity Council and the Laity Department of the WCC was held in Glion, February 16 - 18, discussing the drafts for Sections V and VI of the Uppsala Assembly and recommending a further consultation after Uppsala to deal with possibilities of future co-operation and especially of a World Conference of laity on the "Witness of the Christian living in a changing society". The World Christian Youth Commission in its meeting with six international Roman Catholic Youth Organisations decided to propose a world seminar, to take place in Latin America, of 200 regional and national officers (each organisation 15, WCC 30) or representatives exploring the possibilities of joint efforts of Christian Youth in the field of development, and appointed a joint working group for co-operation and information in relation with intergovernmental agencies. Eighteen lay leaders from 11 different countries of Asia, Africa and Latin America participate at present in a three months' training course sponsored by the Laity Department in co-operation with the European Association of Evangelical Academies, lay training and theological adult education being one of the major concerns of this department. The Co-operation Department was assisting in long-range programmes of family education and counselling and expert training in the Caribbean area, in Africa and in the South Pacific. The department was co-operating with the Roman Catholic Church mainly in the field of women's work in the church and in society.

23. Library

Mr. van der Bent introduced the report on behalf of the Library Committee reflecting the present situation and future expectations with regard to library policy, administration, acquisition and micro-filming of archives (see Appendix IV).

24. Report of Finance Sub-Committee

The first section of the report of the Finance Sub-Committee dealing with General Budget matters appears earlier in these minutes, related to the record of the discussion of the Structure Committee report. The Chairman of the Finance Sub-Committee, Dr. Niemöller, introduced and Mr. Northam presented in summarised form the remainder of the report of the Finance-Sub-Committee, which had previously been circulated in writing. The report is reproduced below, with indication of the discussion and actions taken by the Executive Committee following each item.

V Programme Projects 1963/68

"18. The position at December 31, 1967 can be summarised as follows:

a. The original askings amounted in total to $ 565,000

b. The total presently authorised expenditure is $ 467,500

c. The total of contributions received or assured is now $ 469,465. Of this total, all except $ 17,875 has already been received.

19. All authorised expenditure is thus covered. Projects totalling $ 467,500 including as the largest item the World Conference on Church and Society, have been financed under Programme Project procedures. In order to keep expenses within the limits of available resources, it has, however, been necessary to cut back the original askings by the following amounts:

Laity	$ 42,500
Co-operation	8,000
Evangelism	27,500
Faith and Order	27,500
	$ 105,500 "

The Executive Committee took note of the above information.

VI Programme Project Needs 1968/73

"20. It has already been recognised that there will be need for Programme Project resources in the period following the Uppsala Assembly. No fully authorised list of Programme Projects can be prepared until after the Uppsala Assembly but unless some provisional list is issued without delay, several potential donors will find it impossible to make contributions in 1969, since their budgets for that year will already have been established.

21. A first provisional statement of probable needs for Programme Projects 1969/73 was submitted to the Finance Sub-Committee for consideration of its financial aspects, prior to its presentation to the Executive Committee. The Finance Sub-Committee noted that staff considers that it may be possible to reduce to some extent the total of $ 720,000 by further review of the listed projects and closer co-ordination of some of them. It was agreed that this would be desirable, since the total may well exceed the maximum which can be secured. Since the action recommended to the Executive Committee includes no authorisation of expenditure, the Finance Sub-Committee considered that there were no financial reasons to oppose the approval of the list of askings.

22. There are certain other major projects which will also have to be financed by special resources if they are to be realised. These are, however, Programme Projects of such a nature that it will be necessary to seek funds for them by special approaches rather than to include them within the general list of Programme Projects. In the following list of Programme Projects of that nature, no attempt is made to place them in an order of priority:

a. Research Institute.

b. The new Office of Education.

c. Support for the budget of the Secretary for Relationships with National and Regional Councils.

d. Jointly with Roman Catholics, work on Social Justice, Development and Peace.

e. Other joint activities with Roman Catholics.

f. Organisation of archives.

g. Supplementing of basic reference books in Headquarters and Bossey libraries.

h. Increased Orthodox representation on World Council staff.

i. Participation of representatives, particularly from Asis, Africa and Latin America at meetings.

j. Additional building and reconstruction of existing buildings at Bossey.

k. Extension of Ecumenical Centre.

l. Acquisition of adjoining land."

Action on the suggested list of Programme Projects 1968/73 is recorded under separate item in the minutes.

VII Budget for Fourth Assembly

"23. Resources adequate for the financing of the Fourth Assembly would now appear assured. On the income side, presently assured income is estimated at $ 512,500 and there may yet be some additional gifts. The budget approved by the Central Committee amounts to $ 475,400 but a review of the expenditure budget approved by the Central Committee meeting in August 1967 suggests need for increased provision for expenditure at two points:

a. an increase from $ 40,000 to $ 60,000 in the provision for net travel subsidies; and

b. a provision of $ 10,000 for the possible net expenses for the film for the opening plenary session.

The addition of the above two items would raise the Assembly Budget to $ 505,400.

24. It is always difficult to budget accurately for an Assembly. The final accounts may show variations between budget items and actual expense incurred. A careful study of the budget suggests, however, that particularly since there is still an item of $ 25,000 for Contingencies in the budget, it should be possible to conduct operations in such a manner that there will be no deficit on the accounts for the Assembly."

Dr. Fry welcomed this encouraging and gratifying report on the financing of the Fourth Assembly. In reply to Dr. Berkhof, Mr. Northam gave information regarding the forecast profit on sales of the pre-Assembly booklet. In reply to Dr. Payne, Mr. Northam confirmed that the assured income includes a gift from the Memorial Trust for the late Bishop George Bell.

The Executive Committee AGREED

to authorise the increase in the budget for the Fourth Assembly by $ 30,000 to $ 505,400 by the additions to the budget suggested in paragraph 23.

VIII Investment Portfolios

"25. The Finance Sub-Committee received a report on the Investment Portfolio under Swiss management which had been established under the decisions taken in February 1967. The Finance Sub-Committee also reviewed and approved the plans for the establishment of an Investment Portfolio under American management in accordance with the above-mentioned decisions. The Finance Sub-Committee further reviewed proposals regarding the handling in the accounts of the Investment Portfolios under the new procedures.

26. The Finance Sub-Committee also received a report on investments under the Revolving Portfolio and under the portfolio against the Assembly Reserve."

The Executive Committee received the above section for information.

IX Division of Inter-Church Aid, Refugee and World Service

a. Provisional Accounts for 1967 - Service Programme

"27. The provisional figures for expenditure against the 1967 Service Programme show total expenditure of $ 1540,454 as against the budget of $ 1,616,000. Expenditure has thus been held below budget level. Net expenditure on the Refugee Programme can, on first estimates, be held to the budgeted level by drawing the relatively small amount of $ 17,298 from the Collection Fee Stabilization Fund. It is clear that this last figure can be adjusted, so that the net expenditure in the final accounts will remain at $ 650,000.

28. Final figures for income for the Service Programme are still not available. Income received to date amounts to $ 1,467,117 or about $ 73,500 less than expenditure. However, some supporting agencies normally make a final retroactive contribution after the end of the year and it is foreseen that additional receipts for 1967 will be sufficient to raise income to a level adequate to cover total expenses.

b. Service Programme Budget 1968

29. The Central Committee meeting in August 1967 gave approval for a Service Programme budget for 1968 totalling $ 1,641,500. The position will be reviewed by the Divisional Committee at its meeting in March. It is too early to make any review of the position but it is foreseen that operations can be conducted within a budget of this level and that resources will be adequate to finance the programme.

c. Travel Loan Funds

30. The Finance Sub-Committee reviewed the position of the joint ICEM/WCC Revolving Fund and the WCC Travel Loan Fund and was assured that the financial position at the end of 1967 and the forecast position to the end of 1968 in respect of both funds are sound and solvent."

The Executive Committee received the above section for information.

X Division of World Mission and Evangelism

a. 1967 Accounts - Provisional

"31. The provisional 1967 accounts for operations under the Operating Fund of DWME show expenditure totalling $ 182,133 against the budget of $ 215,020. Income for 1967 is at present estimated at $ 196,024. Thus, on first provisional figures, income exceeded expenditure but was also well below budget level of $ 215,020. The balance brought forward on the Working Capital Fund from 1966 was $ 68,421. A surplus of nearly $ 14,000 on 1967 operations would raise the Working Capital Fund to about $ 82,000.

b. Operating Fund - 1968 Budget

32. Approval was given by the Central Commitcee meeting in August 1967 for a budget for the Operating Fund for 1968 totalling $ 234,877. The position will be reviewed by the Executive Committee of DWME at its meeting in March. The budget foresees a deficit of up to $ 30,000 on 1968 operations and authority has been given for any such deficit to be charged to the Working Capital Fund."

The Executive Committee received the above section for information.

XI Commission of the Churches on International Affairs

a. Provisional Accounts for 1967

"33. The provisional accounts of CCIA for 1967 indicate expenditure totalling $ 121,175 as compared with the budget of $ 120,200. Income for 1967 was $ 116,100. Thus, on the basis of these provisional figures, it appears that the 1967 operations resulted in a deficit of $ 5,075 as compared with a deficit of $ 5,200 foreseen in the budget. There was a balance brought forward on the Operating Fund from 1966 of $ 8,393. A deficit of $ 5,075 would reduce the balance on the Operating Fund carried forward to 1968 to $ 3,318.

b. 1968 Budget

34. It is foreseen that current expenses in 1968 will be about $ 1,000 higher than the 1967 level and that there will be non-recurring additional expenses of about $ 5,000. Thus, whereas the 1967 accounts showed a deficit of about $ 5,000 it is possible that the 1968 expenses will show a deficit of about $ 11,000. There will be a balance brought forward on the Operating Fund from 1967 of about $ 3,300 which could be applied against that deficit, leaving a net deficit of about $ 7,700. There are still uncertainties about several figures; these are under investigation and may reduce the deficit further by perhaps $ 1 to 2,000.

35. The contributions to the budget of CCIA were established at the New Delhi Assembly at $ 110,000. Only one increase of $ 5,000 to $ 115,000 has been granted in the intervening years. This increase of less than 5% in budget, is lower than the increase granted in any other World Council budget and inadequate to cover the effects of inflation. The originally planned budget included $ 4,000 for extended services in Asia and Africa; the actual expenses for extended services have varied but have always been less than $ 4,000 so that to some extent the resources allocated for extended services have been used to cover a part of the effects of inflation on other parts of the budget. Nonetheless, the basic reason for the financial difficulties is the failure to increase contributions to compensate inflation.

36. All possible steps will be taken to keep any deficit on 1968 operations as low as possible. It would, however, appear reasonable and necessary that, if there is a deficit on CCIA operations at the end of 1968, it should be covered from the General Budget".

The Executive Committee AGREED

> to give authority for the activities of CCIA to be conducted in 1968 generally on the basis of the 1967 budget, recognising that there will be some small increase in current expenses and additional non-recurring expenses for removals in New York and London and that the position will be reviewed again in July.

XII Procedures for Authorisation of General Salary Increases

"37. The Finance Sub-Committee received a report on general increases in salaries for headquarters staff granted with the approval of the Officers to compensate action taken by the Swiss authorities diminishing the tax concessions granted to staff members of nationality other than Swiss and also reviewed proposals for revised procedures to be followed in future in relation to general salary increases. The Finance Sub-Committee agreed to recommend:

a. that the action of the Officers in approving general salary increases from January 1, 1968 to compensate the action by the Swiss authorities in diminishing the tax concessions granted to World Council staff members of nationality other than Swiss be confirmed;

b. that the existing provision of the Headquarters Personnel Procedures that salaries are to be reviewed if the cost of living index rises by 4% or more should be applied only twice a year, with the possibility of salary revisions from April 1 or October 1;

c. that any revisions under paragraph b. should be made on the basis of the cost of living index figures at February 28 and August 31, which figures become available about 10 days after the end of the month in question; and

d. that the Executive Committee give authority for general salary increases based upon a rise in the cost of living index to be granted on recommendation of the General Secretary, subject to prior approval by the Officers and the Chairman of the Finance Committee."

The Executive Committee APPROVED the recommendations in paragraph 37.

XIII Increase in Children's Allowances to Headquarters' Staff

"38. The Finance Sub-Committee was informed by the General Secretary of proposals to be submitted to the Staffing Committee for increased children's allowances for headquarters' staff members and agreed that, if these proposals are adopted, provision for the increased expense involved must be included in the budgets and that the proposals should not be opposed on financial grounds."

The Executive Committee received the above section for information.

XIV Possibilities of Purchasing Property Adjoining the Ecumenical Centre

"39. The Finance Sub-Committee was informed that it has not yet been found possible, under the authorisation given by the Central Committee in August 1967, to find a donor who is willing to make a gift to make possible the purchase by the World Council of the land adjoining the Ecumenical Centre. Approaches have been made and will be pursued. During the days immediately preceding the Executive Committee meeting, news has been received that help may possibly be forthcoming from one or several US member churches to permit the acquisition of the land to safeguard it for the future needs of the World Council. These possibilities will be pursued and no additional authorisation is necessary at this time."

The Executive Committee received the above section for information.

XV Audit Procedures and Mandate

"40. The Finance Sub-Committee discussed at some length the nature and scope of the responsibilities which the auditors should be asked to accept and of the audit which they should be asked to conduct. This discussion arose from an enquiry received from the auditors and a full awareness on the part of the Finance Sub-Committee of its responsibility of trust for the over-sight of the financial activities of the World Council. The Finance Sub-Committee agreed to ask the auditors to submit recommendations as to how the auditors' mandate should be defined in order that the responsibility of the Finance Sub-Committee could be faithfully discharged. The Finance Sub-Committee also received and discussed a report from the auditors on various relatively detailed and minor questions which were not of such a nature as to give rise to any reservations on their part regarding the signature of their clean report on the 1966 accounts but to which they felt that attention should be drawn."

The Executive Committee received the above section for information.

The following items were taken at an earlier session but are included here in the minutes, since they are a part of the report of the Finance Sub-Committee.

XVI Retirement Fund

"41. The Central Committee gave general approval to the plan for the Retirement and Widows' and Orphans' Pension Fund for the staff of the Geneva Headquarters of the World Council, and for the constitution of this fund as a foundation under Swiss law, at its meeting in 1963. The Finance Sub-Committee examined the final plans for the implementation of that decision and, in particular, considered:

a. a proposed revised text of Article 5 of the proposed statutes, designed to ensure that control of the operation of the Pension Fund rests securely vested in the Executive Committee;

b. a proposal that there should be a small committee, appointed by existing and potential beneficiaries from among their members, to act in an advisory capacity to the Board and management of the Fund;

c. a proposal to provide a direct channel to, and representation in the deliberations of, the Board of the Foundation by a representative of the beneficiaries;

d. a suggested addition to the proposed rules to cover the case of World Council employees who serve beyond retirement age; and

e. suggestions as to persons to be appointed members of the Board.

The Finance Sub-Committee noted that the legal formalities for incorporating the Retirement Fund as a foundation involve the signature of certain documents by two of the Officers authorised to commit the World Council by their joint signatures.

42. The Finance Sub-Committee agreed to recommend:

a. that approval be given to the revised wording of Article 5 of the proposed statutes;

b. that approval be given to the addition of the proposed new Article 12 to the rules and to the re-numbering of Articles 12 and 13 of the rules, as approved in 1963, so that they become respectively Article 13 and 14;

c. that the Chairman and a Vice-Chairman of the Central Committee be authorised to complete the formalities required by Swiss law for the creation of the foundation; and

d. that there be appointed as members of the Board of the Foundation, in accordance with Article 5 of the proposed statutes:

Dr. Martin NIEMÖLLER as Chairman and

Mr. Charles PARLIN and Archbishop Gunnar HULTGREN as members

and that the intention be affirmed that the Chairman of the suggested committee to represent the beneficiaries shall be named as a fourth member of the Board."

The Executive Committee AGREED to adopt the recommendations in paragraph 42 above.

XVII Provident Fund

"43. The Central Committee at its meeting in 1963 gave general approval to the constitution of the Provident Fund for the staff of the Geneva Headquarters of the World Council as a foundation under Swiss law. The Finance Sub-Committee noted that no modifications were suggested in respect of the proposed statutes and rules for the Provident Fund which were approved by Central Committee in 1963 and which continue the basic principles of the Provident Fund as established before the Amsterdam Assembly. The incorporation of the Provident Fund as a foundation had been delayed until the Retirement Fund could also be incorporated. The Finance Sub-Committee agreed to recommend:

a. that the Chairman and a Vice-Chairman of the Central Committee be authorised to complete the formalities required by Swiss law for the creation of the foundation; and

b. that there be appointed as members of the Board of Foundation, in accordance with Article 5 of the proposed statutes:

Dr. Martin NIEMÖLLER as Chairman and

Mr. Charles PARLIN and Archbishop Gunnar HULTGREN as members

The Finance Sub-Committee was informed that it is intended that staff should be asked in the coming weeks to appoint two further persons to complete the Board."

The Executive Committee AGREED to adopt the recommendations in paragraph 43 above.

25. Staffing Committee Report

The report of the Staffing Committee in closed session was approved and circulated to the Committee as a separate document.

26. Closing Actions

Mrs. Charlotte Browne-Mayers, newly appointed Director of Inter-Church Aid, Refugee and World Service, was introduced to the members of the Executive Committee and cordially welcomed to the Staff by the Chairman, Dr. Fry.

The meeting was closed in devotions led by Principal Chandran.

* * *

APPENDIX II

World Council of Churches

ASSEMBLY SECTION OFFICERS

					Staff
I	The Holy Spirit and the Catholicity of the Church				
	Chairman:	Rev. J. McCord	Reformed	USA	
	Vice-Chairmen:	Bp. K. Sarkissian	Orthodox	Lebanon	
		Prof. Liviu Stan	Orthodox	Rumania	(Vischer)
	Secretary:	Dr. J.Miguez-Bonino	Methodist	Argentina	
II	Renewal in Mission				
		Met.Lakdasa de Mel	Anglican	India(Ceylon)	
		Met.Parthenios-Aris	Orthodox	Tunisia	(Potter)
		Dr. Arne Sovik	Lutheran	USA	
		Dr. Colin Williams	Methodist	Aust.(USA)	
III	World Economic and Social Development				
		Dr. J.M. Lochman	Reformed	Czechoslovakia	
		Dr.J.Irwin Miller	Disciples	USA	(Abrecht)
		Dr. S.H.Sellassie	Orthodox	Ethiopia	
		Mr. M.M.Thomas	Mar Thoma	India	
IV	Towards Justice and Peace in International Affairs				
		Dr. Ludwig Raiser	Lutheran	Germany	
		Sir Louis Mbanefo	Anglican	Biafra	(Booth)
		Prof.N.E.Zabolotsky	Orthodox	USSR	
		Dr.E.H. Tuller	Baptist	USA	
V	The Worship of God in a Secular Age				
		Prof.J.Meyendorff	Orthodox	USA	
		Prof. von Allmen	Reformed	Switzerland	(Strong)
		Bp. A. H. Zulu	Anglican	S.Africa	
		Rev.J.P.Lee-Woolf	Congregationalist	UK	
VI	Towards a New Style of Living				
		Mrs. Birgit Rodhe	Lutheran	Sweden	
		Dr. M. Takenaka	United	Japan	(Young)
		Prof. T. Sabev	Orthodox	Bulgaria	
		Frère Michel (Bergmann)	Lutheran	Taizé	

(Section Co-ordinator: Hayward)

APPENDIX III

CHRISTIAN MEDICAL COMMISSION
OF THE
WORLD COUNCIL OF CHURCHES

SUGGESTIONS FOR LIST OF NOMINEES FOR COMMISSION

1.	John H. Bryant, M.D. Chairman Advisor to government of Thailand on Medical Education; former ass't. Dean of School of Medicine, University of Vermont, USA	United Church of Christ	USA
2.	John Karefa-Smart, M.D. Vice-Chairman Assistant Director General of WHO	Evangelical and United Brethren	Sierra Leone
3.	S. A. Ademola, M.D. Federal Ministry of Health, Lagos, Nigeria; Chairman, Christian Council of Nigeria	Anglican	Nigeria
4.	Miss Nita Barrow, R.N. Former head of Nursing Services in Jamaica; at present conducting WHO survey in public health in Caribbean	Methodist	Caribbean
5.	Reeve Betts, M.D Medical Secretary to Board of World Missions, Methodist Church, USA; formerly Head of Department of Thoracic Surgery, Vellore, India	Methodist	USA
6.	Archbishop Anthony Bloom, M.D. Vice-President of London Medical Group	Russian Orthodox	UK
7.	Rev. Alan A. Brash Director-designate, Christian Aid, London, England	Presbyterian	UK/NZ
8.	Prasong Chairatana, M D. Director, Christian Hospital, Bangkok, Thailand; formerly on Medical Faculty, Sirarat University	Presbyterian	Thailand

9.	Jacob Chandy, M.D. Principal of Christian Medical College, Vellore, India	Church of South India	India
10.	Primitivo Correal, M.D. Professor, Dept. of Community Health, Univ. of Valle, Cali, Colombia	Presbyterian	Colombia
11.	Pastor H.J. Diehl Director, Das Diakonische Werk, Stuttgart, Germany	Lutheran	Germany
12.	M. Thomas Ekollo Ministry of Education, Douala, Cameroun, Expert on national and community development.	Reformed	Cameroun
13.	Dr. Hans Florin Evang. Arbeitsgemeinschaft für Weltmission, Hamburg, Germany	Lutheran	Germany
14.	S. Kruyt, M.D. Director of Mardi Santosa Women's & Children's Hospital, Surabaya, Indonesia	Reformed	Indonesia
15.	Mr. Joachim Macha Medical Secretary, Evangelical Lutheran Church of Tanzania; (trained in Hospital Administration)	Lutheran	Tanzania
16.	David Morley, M.D. Senior Lecturer in Tropical Child Health, Institute of Child Health, University of London	Anglican	UK
17.	Charles Nucho, M.D. Director of Hamlin Hospital for Chest Diseases, Hammana, Lebanon	Presbyterian	Lebanon
18.	Fred Sai, M.D. Chairman, Department of Preventive Medicine, University of Ghana, Legon, Accra, Ghana	Methodist	Ghana

19. Martin Scheel, M.D Director of Deutsches Institut für Ärztliche Mission, Tübingen, Germany		Lutheran	Germany
20. A. Shinkai, M.D. T.B. Specialist, National T.B. Sanatorium, Tokyo		United Church of Christ (Kyodan)	Japan
21. Rev. Dr. Arne Sovik General Secretary of Board of World Mission, Lutheran Church in America; former Director of the Department of World Mission, Lutheran World Federation, Geneva.		Lutheran	USA
22. Carl Taylor, M.D. Dept. of International Health, School of Hygiene, Johns Hopkins University, Baltimore, Md., USA; formerly Christian Medical College, Ludhiana, India		Presbyterian (UPUSA)	USA
23. Professor Vassileios Valaoras, M D. Professor of Hygiene and Epidemology, Univ. of Athens, Athens, Greece		Greek Orthodox	Greece
24. Ex-Officio:	Chairman, DICARWS		
25. Ex-Officio:	Chairman, DWME		

Note: Total number required is 25 including the Chairmen of the Divisions of Inter-Church Aid, Refugee and World Service, and World Mission and Evangelism as Ex-officio members.

WORLD COUNCIL OF CHURCHES

LIBRARY

APPENDIX IV

From: Library Committee
Date: February 16th, 1968.

Ref: Library Administration
after Uppsala

The new Library Committee met four times since January 1967 discussing problems of library policy, administration, acquisition and microfilming of archives. Looking ahead to the years after the Uppsala Assembly, the Committee focused its attention on the following major matters. As director of the WCC Library I herewith present to you the following recommendations:

1. If the WCC Administration is planning seriously for the future and intends to build up the Ecumenical Library according to adequate standards an annual general book budget of approximatly Fr 20.000.-- in the years 1969 and following is needed. Until now significant library expansions have only been made in the areas of building facilities and library administration. The Library budget now provides for five full-time staff members and for occasional extra student and clerical help. Five more offices and another cellar have been added to the present Library building.

However, out of the total Library budget for the year 1967, amounting to Fr 171.600.-- only appr. Fr 7.000.-- have been spent for the purchase of books. Fortunately Dr. Blake kindly provided for an additional amount of $ 1.000.--, to be spent for general book acquisitions in 1967. He also agreed to give once more the same amount for the year 1968. To be sure, the Library has some small special funds such as the DWME Fund, LWF Fund, Leslie Cooke Fund, and Brethren Fund, which permit a limited acquisition of certain books in special fields. However, in order to plan systematically for acquisitions in all fields of ecumenical study and interest, a larger fixed annual budget is required. Still less reliance should be placed upon books sent for review as a major source of book acquisition.

Finally, the Library should bind a greater number of periodicals which are now kept together in loose leaf binders and easily disappear from the Library. Some back numbers, once lost, are practically irreplaceable. Thus far only WCC serial publications have been properly bound. It is estimated that Fr 3.000.-- should be spent annually for the binding of periodicals, which amount is taken out from the general library book budget.

2. Although a full-time person was added to the Library Staff two years ago who assists the Librarian in the administration of archives, we still need a second qualified person able to organize and to catalogue old and current archives. During the last year we received an enormous quantity of archival boxes from the London and New York IMC (DWME) Offices and besides these archives the Faith and Order Archives, since 1927, Life and Work Archives since 1925, the General Secretariat files since 1939, the German Church Struggle collection 1933-1945, and various other smaller

documentary collection have to be put in better order and registered on an alphabetically and systematically arranged card file. Until now we have only been able to arrange more definitively and to catalogue properly the World Alliance for Friendship through the Churches Archives.

This small collection of 25 archival boxes is now in such order that it could rather easily be microfilmed. All other archival collections however are much larger and consist of several hundred boxes. A single person, also being in charge of all current WCC documents could not possibly handle the important older files within the next ten years.

The Library Committee is also concerned about the increasing amount of documentary files stored by Divisions and Departments in the cellar of the main building. An enormous amount of material can be discarded but frequently Executive or Office staff have no time or experience to prepare their files for archives. This means that possibly one full-time person should assist them and be in charge of handling all current documents, while the second archivist would continue to register and to catalogue the historical archives.

3. A serious effort should be made to microfilm at least the most valuable and important parts of the WCC archives. Dr. Raymond P. Morris, Librarian of the Yale Divinity School, who advised the WCC administration in the planning of the new Library building, wrote in December 1967 to the WCC Librarian as follows:

"There is no question in my mind about the real and urgent need for filming material of the WCC. When I was in Geneva a number of years ago, the paper showed evidence of serious deterioration. There is no effective way to offset this.

Some things are very important in microfilming. The film should be of documentary quality and capable of producing xerox reproductions. The latter is related to sharpness of focus and density, and is determined not only by equipment, but very much by the skill of the technician.

Also, and this is of utmost importance, for microfilm, the materials must be organized, if possible, in a definitive manner. The whole should then be described by indexes and registers.

The big cost, of course, is the organization required. As you very well know, this is more than a routine clerical job. It requires intelligent help with long experience. It is, however, of primary importance in all archival work, especially when microforms are employed. Otherwise the film is a confused maze of information.

What will be required is a staff to organize the material properly. There will be pressures for this even if microfilming is not done. Scholars are, and increasingly will continue to pressure the WCC for access to its archives. Professor Timothy L. Smith of the University of Minnesota was in New Haven recently using the Archives of the World Student Christian Federation. He referred to the Geneva archives as the "most important untapped body of twentieth-century Church history".

I am keenly conscious of budgetary problems in all of this. I think you are undoubtedly right that the big cost will involve personnel to organize material. I am not sure where we can get resources to do this. I am aware that the WCC must operate on a limited budget. Churches, at least American churches, are not historical minded. Aid from foundations is not readily secured for such purposes."

In the fall of 1967 the Library Committee suggested that the Librarian should write to the Pilgrim Trust in England, a Foundation which is devoted to the preservation of the national heritage of history and the advancement of learning. A negative reply was received. Many foundations sponsor only national projects.

The Library Committee also discussed the possibility of producing positive copies of the negative microfilm, which could be sold to ecumenical libraries and facilitate the study of ecumenical history by students and scholars in many countries.

Apart from the outside financial help of foundations serious efforts should be made to advance the organization of the WCC archives in a definitive manner within our own constituency.

The General Secretary has informed Dr. E. Smith about the matters raised under point 2 and 3.

A. J. van der Bent

Librarian and Secretary
of Library Committee